



PADDINGTON SPORTS CLUB
NEW BOOKING ARRANGEMENTS FOR
ADULT TENNIS PROGRAMME

Due to high demand for our Adult Tennis Programme classes, we have moved the booking process online so you can plan which classes you wish to attend and plan accordingly.

Just in case you are not familiar with Club Solutions, please see a quick step by step process below.

1. Login to your Club Solutions account with your MEMBER ID and Password.
2. Make sure you have available funds in your account - you can top up through Prepay Online located in the "Your Information" page.
3. In the top bar you will see various options - please select "Classes/Events".
4. A list of all adult tennis classes will appear. Simply select the appropriate class by your level and suitable time.
5. Details of your selected class will appear and click "Add Class Booking" to proceed.
6. You will then receive confirmation of your booked class.

Class Booking Rules:

- Each member is allowed 3 open class bookings at any one time.
- If you cancel your booked class inside 24hrs you will still be charged for the class unless somebody else books the place.
- Cancellation outside of the 24hr period will automatically refund the class fee.
- There will be a waiting list for each class and if a place becomes available you will be booked automatically onto the class and notified.

If you require any further assistance, please do not hesitate to contact the office and we will be more than happy to help.